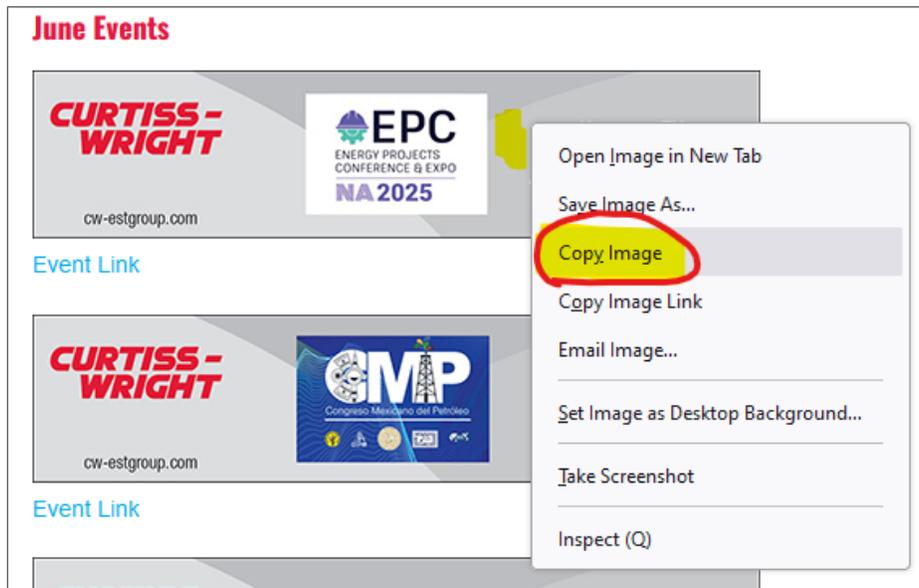


Adding Banner Graphics to Outlook Email Signatures

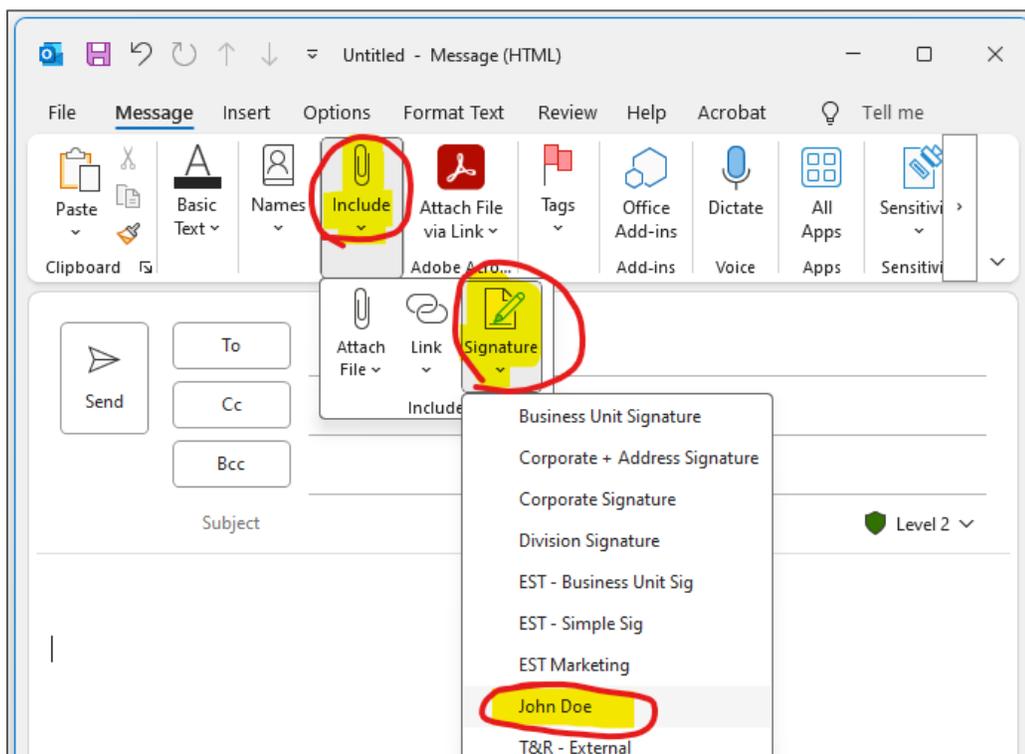
Quick two step tutorial for adding graphics (+ link) to Outlook Email Signature blocks.

Step 1: Adding Graphic to Signature Block

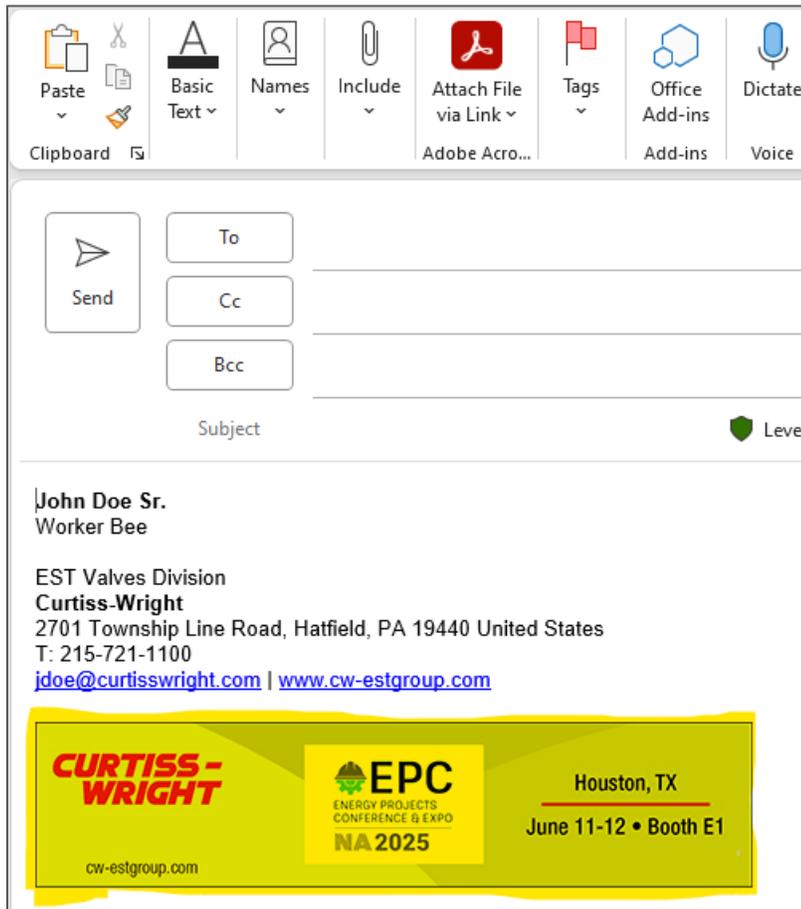
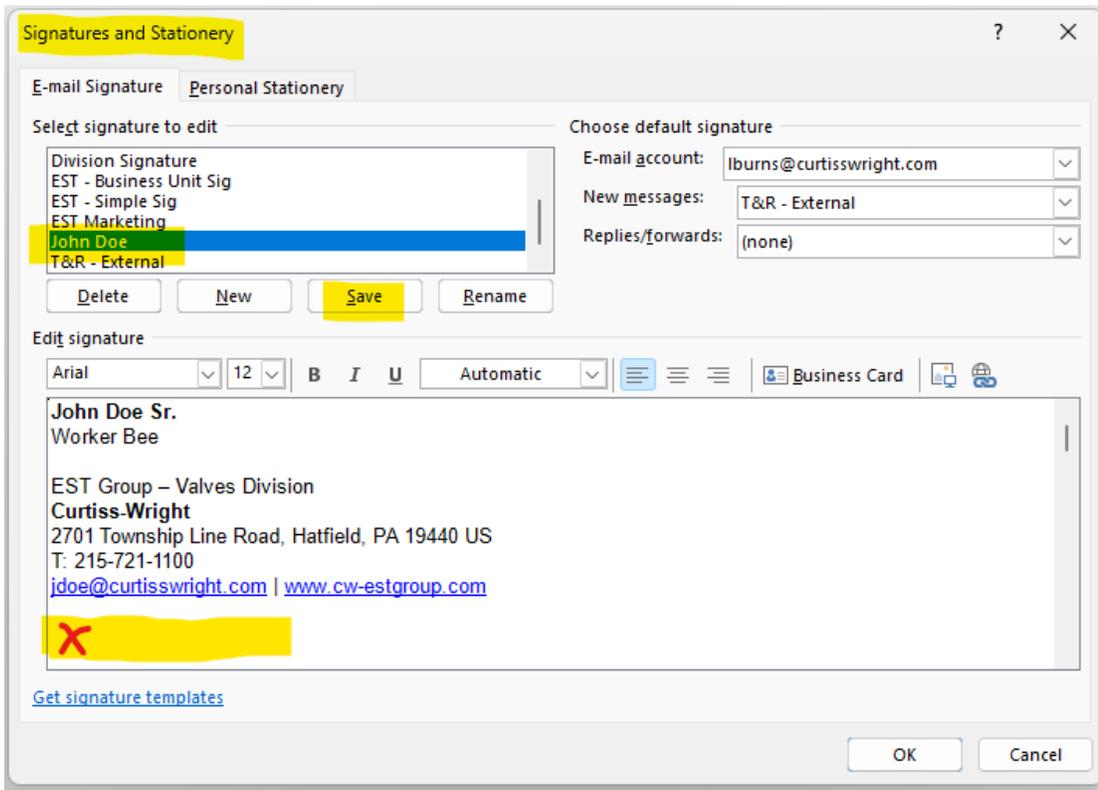
1. Navigate to: [Trade Show Email Signature Banners](#) in SalesHUB
2. Select the banner you'd like to add to the email signature
3. Right click on banner and select 'Copy Image'



4. Open a new email, click on 'Include' and select applicable 'Signature' to edit.



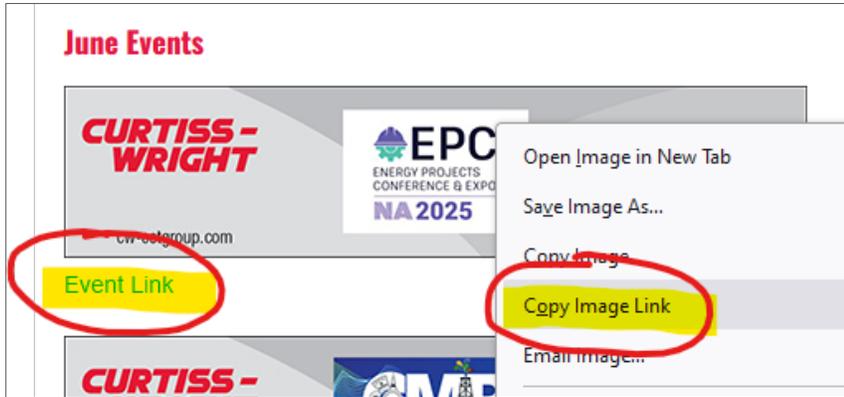
5. Paste the copied graphic into signature block below personal info.



6. Click 'Save'

Step 2: Adding event link to Email Signature Block Graphic

1. Return to the [Trade Show Email Signature Banners](http://www.cw-estgroup.com/SalesHUB-HTML/Trade-Show-Event-Banners) page on SalesHUB
(www.cw-estgroup.com/SalesHUB-HTML/Trade-Show-Event-Banners)
2. Right click on light blue 'Event Link' text.
3. Select 'Copy Image Link'



4. Return to the Outlook signature block
5. Select graphic and Right Click to copy the URL into the graphic using the 'Link' option in drop down menu
6. Click 'Save'

Signature block now contains the graphic with link to event. Hovering over graphic will expose the link ensuring it has been saved properly.

